

Meeting Minutes – February 15, 2011

**Brownfield Redevelopment Authority**

Present: Sue Delahanty, Kathy Adair, Dwight McIntyre, Alan Bruder, Greg Morris, Lee Ann Fischer

Sue called the Brownfield meeting to order at 10:04am.

Motion by Dwight, support by Kathy to approve the November meeting minutes.

Motion by Dwight, support by Greg to reappoint Kathy, Sue, and Lloyd Saunders to another term on the BRA/LB board. Motion approved.

Dwight nominated the same slate of officers for 2011. Sue is chair, Kathy is vice chair/secretary, and Alan is treasurer. Motion approved.

Sue gave an update from John Spielberg from the DEQ on the Rose City Metcalf Project. They have 225 pages of lab results and everything seemed okay except the underground tank. A shorter summary to explain the findings should be available soon. Mike Scarbormar is an underground tank specialist. He stated for a \$100 registration fee the city can hand dig the top off and take a photo to submit for the DEQ to determine what type of tank it is.

Kathy will contact Rose City to let Mike Killackey (DPW) know about the potential to hand dig the tank this spring. Also, she will ask them how they would like to approach the press on this project. It was stated that it would be nice to recognize the project and efforts of the BRA; however, we don't want the city to get any backlash in any way.

Discussion on Taylor Building Products and that they have been paying personal property taxes to West Branch Township. They also contacted the county to inquire about their taxes.

Brownfield meeting adjourned at 10:22am.

## Land Bank Meeting

Present: Sue Delahanty, Kathy Adair, Dwight McIntyre, Alan Bruder, Greg Morris, Lee Ann Fischer

Land Bank meeting opened at 10:22am by Dwight.

Motion by Alan, support by Greg to approve the November meeting minutes.

LeeAnn will be contacting Lance Millard regarding the property on Third Street in Prescott. She had sent a letter suggesting they contact Legal Aid for free assistance to help get Net Net off their credit report. The Millard family hasn't contacted her in over a month. We are still working on getting clean title through the county prosecuting attorney's office and getting Millard's to work with us. Lee Ann will send another letter with a July 1<sup>st</sup> deadline.

Motion by Sue, support by Greg to have the Millard's show proof of being pre-qualified for their USDA Rural Development loan by July 1<sup>st</sup>.

Alan noted that [www.annualcreditreport.com](http://www.annualcreditreport.com) is a free opportunity to receive an annual credit report by each of the three credit bureaus.

Continued discussion of Ogemaw Township properties and assessments.

Lee Ann reported that she shared information about the property tax sale with Habitat for Humanity for potential homes for their program. She is also writing grants in Ogemaw County for Mills Township and the Village of Prescott for \$150,000 for home improvement programs, and rental rehabs for the City of West Branch. Water well grants are available at 1% loans.

Related to BRA, Kathy will ask Doug Brown from ASTI to attend our next meeting to discuss the programs and services they offer.

Next meeting on March 15<sup>th</sup> at 10am.

Meeting adjourned at 11:03am.

Kathy Adair